

ACCELERATING AUCKLAND INCORPORATED

4th Annual General Meeting

Thursday July 8th 3.30 pm

AUT UNIVERSITY, WELLESLEY STREET CAMPUS

ATTENDEES

Name	Organisation
Andrew Bonica	Workforce IP, Chair
Chris Matthews	Open Polytechnic
Gill Dobbie	University of Auckland
John Holley	CIO Auckland City Council
Dene Collison	Tasman International Management
Ken Waller	Creative Bite
Sarah Parry	Creative Bite
Judy Scothern	Natcoll
Robert Perelini	Pacific Island Chamber of Commerce, ASPX Ltd
Margaret Farrell	Independent Consultant
Filemoni Timoteo	Manukau City Council
Mark Wonglyn	Career Services
Peta Si'ulepa	Waitakere City Council
Mary Aue	Acland Holdings
Shanti Ravi	Unitec
Nicola Bannerman	Accelerating Aotearoa
Lech Janczewski	University of Auckland
Mark Farnsworth	Northland Regional Council
Chris Mathews	Carer NZ
Adam Berry	NZ School of Education
Farhaan Mirza	Tasman IT
Asfahaan Mirza	Tasman IT
Judy Speight	Accelerating Aotearoa
Barbara Sinclair	Accelerating Aotearoa

APOLOGIES

Name	Organisation
Charles Berryman	Manukau City Council
Josh Phillips	NZQA
Greig Wakefield	CIS NZ
Peter Macaulay	IDC / No1 Software
June McCabe	Hui Taumata Trust
Jeff Lockhart	Natcoll
Debra Howlett	Auckland Plus
Hossein Sarrafzadeh	Unitec
John Kotoisuva	C-Me Mentoring Foundation Trust
Cheryl Horo	SMSS
Paul Matthews	NZCS
Anuradha Mathrani	Massey University
Wendy Drumm	Career Services
Geoff Lawrie	Cisco
Brijesh Sethi	NZSE
Tuteri Rangihaeata	TWOA
Michael Myers	University of Auckland
Ulu Aiono	Cogita

MINUTES

ITEM	NOTES	ACTIONS
Welcome & Introduction	Quorum met (5 member organisations) Meeting commenced 3.45pm Welcome from the Chairman, Andrew Bonica Meeting opened.	

ITEM	NOTES	ACTIONS
Apologies	MOTION: That the apologies be accepted.	MOVED: Chris Matthews/ John Holley CARRIED: Unanimously
Previous AGM Minutes	MOTION: That the minutes of the 3rd AGM of Accelerating Auckland held on June 24th 2009 be taken as read.	MOVED: Chris Matthews/ Judy Speight MATTERS ARISING: None CARRIED: Unanimously
New Core Group Members	Welcome to Adam Berry (NZSE) & John Holley (ARC) newly appointed Core Group members for Accelerating Auckland.	
New AA Members	Welcome to ASPX Limited, represented by Robert Perelini and Tasman International Management, represented by Dene Collison	
Annual/ Financial Reports	Judy Speight presented the Annual Report and Financial reports to members. This is the 21 st meeting of the members of Accelerating Auckland. MOTION: That the Financial Report to June 30th 2010 and Auditor's Report to March 31st 2010 be received. MOTION: That Percy Aiken be appointed auditor for the 2010/2011 financial year.	MOVED: Chris Matthews/ Adam Berry DISCUSSION: None CARRIED : Unanimously MOVED: Filemoni Timoteo/Chris Matthews DISCUSSION: None CARRIED: Unanimously
Constitutional Changes	The document " <i>PROPOSED CHANGES TO THE ACCELERATING AUCKLAND CONSTITUTION, Accelerating Auckland Annual General meeting July 8th 2010</i> " was tabled. The following records the amended clauses: - <u>Insertions are bold and underlined</u> - Deletions are in red • <i>Change to Clause 2.1 Name and Office</i> <i>That the name of AAI be changed to "<u>Accelerating Aotearoa Incorporated</u>".</i> • <i>Change to Clause 3.1: The objects of AAI</i> <i>That the clauses describing the objects of AAI be amended in the following manner;</i>	MOVED: Judy Speight/Judy Scothern DISCUSSION: An explanation of AAI's broadening focus to enable nation-wide delivery. CARRIED: Unanimously MOVED: Judy Speight/Judy Scothern DISCUSSION: None CARRIED: Unanimously

ITEM	NOTES	ACTIONS
	<p>(a) to ensure that the potential growth of New Zealand is not constrained by a shortage of people with the required Information & Communications Technology (ICT) <u>and digital</u> skills;</p> <p>(b) to foster collaboration between ICT <u>and digitally enabled</u> enterprises, Private Training Establishments (PTEs), Tertiary Education Organisations (TEOs) delivering tertiary education programmes in New Zealand and other relevant stakeholders;</p> <p>(c) to design an ongoing mechanism for collaborative engagement between all TEOs providing ICT <u>and digital capability</u> programmes in New Zealand, PTEs, ICT businesses and other relevant stakeholders;</p> <p>(d) to establish and manage the ongoing mechanism for collaborative engagement between all TEOs providing ICT <u>and digital capability</u> programmes in New Zealand, PTEs, ICT <u>and digitally enabled</u> businesses and other relevant stakeholders <u>and use those methodologies for development of further public good outcomes</u>;</p> <p>(e) to better align the programmes offered by TEOs and PTEs with the skill needs of ICT <u>and digitally enabled</u> enterprises <u>and other relevant stakeholders</u> in New Zealand;</p> <p>(f) to develop and implement strategies designed to increase the participation and completion rates of Maori and Pacific Peoples as well as other ethnic groups in ICT <u>and other</u> programmes offered by TEOs and PTEs in New Zealand;</p> <p>(g) to promote ICT <u>and other</u> programmes and careers with different student populations;</p> <ul style="list-style-type: none"> • <i>Changes to Clause 6: Appointment of Core Members</i> <i>That the clauses describing the appointment of Core Members be amended in the following manner;</i> 6.1 The Core Group will consist of up to 6 Members that are representatives of TEOs <u>or PTEs, up to 5</u> Members that are industry representatives, and <u>at least</u> one Member that is a representative from a New Zealand registered organisation promoting economic development for New Zealand 	<p>MOVED: Judy Speight/Judy Scothern CARRIED: Unanimously</p>

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	<p>6.3 The Core Group will call for nominations for Core Group Members when giving notice of an AGM and any Member may nominate one Core Group Member. Core Group Members are eligible for nomination and re-appointment. If there are more nominations than positions for Core Group Members who are TEO representatives or industry representatives, then the Chairperson will conduct a ballot at the AGM among the Members present, that are TEOs or industry participants and the nominees with the highest number of votes will be deemed to be elected as either TEO or industry representatives on the Core Group. If two or more nominees obtain an equal number of votes for the final position available to them on the Core Group, their position will be decided by a further ballot.</p>	<p>MOVED: Judy Speight/Judy Scothern DISCUSSION: The need to structure the Core Group to reflect AAI's Nation- wide delivery mandate within current numbers was discussed. CARRIED: Unanimously</p>
General Business	<ul style="list-style-type: none"> • None 	
Conclusion	<ul style="list-style-type: none"> • A vote of thanks was passed to Ajit Narayanan and AUT for the generous use of their meeting facilities and hospitality. • AGM closed at 4:15pm 	

Signed as a true and correct record:



Andrew Bonica – Chairman

PROJECT BRIEFING NOTES & ACTIONS

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Auckland Pacific Careers	<ul style="list-style-type: none"> Mary Aue presented an update on Auckland Pacific Careers project. The focus is encouraging young pacific people to train in the areas where the future skills have been identified. Expo Dates 24-25 September followed by workshops and seminars to keep students on track – engaging the community. iTRAC will provide skills tracking. 	Include copy of project overview with minutes
Flex Works Aotearoa	<ul style="list-style-type: none"> Chris Mathews presented Flexible Work Practice project. 3 steps Identified: <ol style="list-style-type: none"> 1. Identification of at risk community – Carers; those who look after family with health & disability needs 2. Secondly: expand the focus to Auckland/Northland 3. Thirdly: focus the project nationwide Carers New Zealand is a NZ Charitable Trust established 10 yrs ago. It currently has 41 member companies. AAI has partnered with Carers NZ to deliver Flex Works Aotearoa. Caroline Walters of British Telecom has led their flexible work practice project for 10 years and has agreed to mentor Flex Works Aotearoa. 	Include copy of project overview with minutes
Digital Careers Promotion Website	<ul style="list-style-type: none"> Ken Waller & Sarah Parry presented an overview of the website – currently it is in its final development stages and looking great! Congratulations to the team on the work so far. 	Project Steering Group meeting to be called Marketing to further Tertiaries will commence shortly
CAP 2025: Capability Action Plan	<ul style="list-style-type: none"> An overview of the ongoing work to develop this programme was given 	
Conclusion	<ul style="list-style-type: none"> Presentations concluded 5.10pm 	